

Application Form for SCB ERQ Account for Individual

Professionals involved in outsourced service exports, will be offered from Standard Chartered a bundle offer of a Taka Savings Account and an US Dollar ERQ (Exporter Retention Quota) account. Individuals, firms, and professionals involved in service exports in non-physical from such as outsourcing, BPO, business services, professional, research and advisory services etc.

Checklist

For ERQ Account individual must submit the below documents:

Checklist:

- Duly filled up form
- Photocopy of all issued National Identification papers (Passport, NID and Driving License)
- 2 copies of passport size signed photo
- Proof of outsource work
- Proof of Income
- BASIS service charge Tk. 3,000

Section A: information

Name of the
 Applicant :

Mailing Address:

Permanent Address:

Gender

Male Female

Date of Birth:

Cell Phone :

Email address:

Type of work
 Engagement:

Highest Academic
 Degree achieved:

Yahoo ID
 (Optional):

Skype ID (Optional):

Google ID
 (Optional):

MSN ID (Optional):

Facebook profile
 URL:

Working as freelancer
 since:

Working on
 (Expertise on):

Choose Working Place:

Working at online Marketplace (please name the market place) _____

Working directly with International Clients (please name atleast one client) _____

Section B: Documentation and Instructions

Application Submission Mode: (you can submit the application through following process)

1. You can submit the hard copy application along with the necessary documents and payment at BASIS office. (please bring all the original papers along with)
2. You can email us the form and necessary documents as attachments at **erq@basis.org.bd**.
3. You can send us the form and necessary documents as attachments by courier.

Attachments Submitted: (Please tick the submitted papers)

- Duly filled up form
- Photocopy of all issued National Identification papers (Passport, NID and Driving License)
- 2 copies of passport size signed photo
- Proof of outsource work
- Proof of Income
- BASIS service charge Tk. 3,000

Payment:

Please pay the service charge of Tk. 3,000 in any of the below methods:

- Bank Account deposit (please submit the original deposit slip to BASIS office or as attachment via email)
Bank Name: UCBL, Kawranbazar Branch,
Account Name: BASIS
Account number: 0442301000000048
- bKash (please confirm us the transaction ID)
BASIS bKash # 01798323118
- Cash (please pay the amount to BASIS accounts)

Declaration:

I confirm that the information provided above, and in any attachment, are correct and I understand that any false statement or information could result in my application being terminated.

Name: _____ Signature & Date: _____

Instructions:

- Please provide valid email address.
- All documents will be mailed to your mailing address.
- It may take 1-3 months depending on the submission of the papers working days for application process.
- We cannot accept cheque payment at this time. Only Bank deposit, bKash and cash payment will be currently accepted.
- BASIS service charge is non-refundable.

Section C: For BASIS use only

Submitted By:

Name: _____

Mobile Number: _____

Signature & Date: _____

Received By:

Name: _____

Designation: _____

Signature & Date: _____